



# CITY OF RICHLAND

<b>CLASSIFICATION TITLE:</b> TRUCK DRIVER - HEAVY	<b>AFFILIATION:</b> Affiliated (IUOE)
<b>REPORTS TO:</b> SOLID WASTE COLLECTION SUPERVISOR OR DESIGNEE	<b>FLSA STATUS:</b> Non-Exempt

## **GENERAL SUMMARY:**

Under the direction of Solid Waste Collection Supervisor or designee, drives heavy trucks in the routine and repetitive work related to the collection of solid waste; operates roll-off, front loading, rear loading and side loading trucks. Subject to after hours, weekend and holiday work as needed.

## **ESSENTIAL JOB FUNCTIONS:**

*Duties listed are representative of the types of tasks and functions performed by positions of this class of work. Percentage of time and rank of importance of duties are not listed since both will vary by position and work location.*

- Operates heavy trucks in collecting and transporting municipal solid waste to designated disposal sites.
- Maintains, delivers and repairs containers in inventory as needed.
- Performs frequent routine inspections of trucks and equipment for proper fluid levels and tire inflation.
- Cleans and maintains vehicles in accordance with approved Divisional guidelines.
- Performs other duties as assigned.

## **KNOWLEDGE, SKILLS & ABILITIES:**

*Identify specific and realistic knowledge, skills and abilities necessary to competently perform this job.*

Knowledge of:

- Applicable Federal, State, and local laws, rules, codes and regulations related to assigned activities.
- Richland residential streets and commercial areas.
- Modern office practices, methods, procedures and equipment.
- Record-keeping principles, procedures and techniques.
- Applicable health and safety policy, procedures and practices.

**Skills and Abilities to:**

- Learn, read, interpret, and apply and explain rules, regulations, policies and procedures.
- Follow oral and written instructions.
- Observe legal and defensive driving practices.
- Follow health and safety regulations.
- Operate heavy trucks used in Solid Waste Collection and Disposal.
- Perform basic maintenance and repairs to containers.
- Operate portable radios and cell phones for work related communications.
- Operate other large/heavy trucks in emergency situations.
- Communicate effectively both orally and in writing; comprehend and use English effectively including producing all forms of communications in a clear, concise and understandable manner to intended audiences.
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; work independently with little or no direction, set priorities and meet deadlines.
- Use tact, initiative, prudence and independent judgment within general policy and procedural guidelines.
- Establish, maintain and foster positive and effective working relationships with those contacted in the course of work.
- Operate a variety of modern office equipment and personal computers in a windows based computing environment, using standard or customized software application programs appropriate to assigned tasks.
- Provide continuous effort to improve operations, streamline work processes and work cooperatively and jointly to provide quality customer service.

**EDUCATION & EXPERIENCE REQUIREMENTS:**

- High school diploma or equivalent.
- One (1) year of experience operating heavy trucks.
- Or an equivalent combination of education and experience that would provide the necessary knowledge, skills and abilities to successfully perform the essential functions of the job.

**LICENSES, CERTIFICATIONS & OTHER REQUIREMENTS:**

- Valid Washington State driver's license with Class "B" CDL upon hire date.

**WORKING CONDITIONS**

*The physical demands described below are representative of those that must be met by an employee to successfully perform the essential functions of the job. The work environment characteristics described are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

**Environment:**

- Typically performed in the field, which requires travel daily from site to site.

- The position involves work outdoors on a year round basis and is subject to extreme weather conditions.
- The noise level in the work environment is usually quiet to moderate, depending on whether in the field and/or on a construction site or landfill.
- Will be exposed to moving mechanical parts and vehicles.
- Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies/procedures.

**Physical Demands:**

- Operate a motorized vehicle, which may include inclement weather conditions.
- Operate standard equipment for assigned tasks.
- Ability to sit for long periods of time, stand, walk, bend, reach with arms and hands, kneel and stretch, occasionally crawling in tight spaces and the ability to climb ladders.
- Ability to lift, push, carry and pull materials and objects weighing up to 50 lbs. on a routine basis and up to 90 lbs. as needed using proper lifting techniques.
- Manual dexterity of hands and fingers to include repetitive grasping, and reaching.
- Good vision to read print, camera monitors and a computer screen.
- Ability to hear and speak to communicate in person and over the telephone.

**SELECTION GUIDELINES:**

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job classification description does not constitute an employment agreement between the City of Richland and employee and is subject to change by the City as the needs of the City and requirements of the job change.