



CITY OF RICHLAND

CLASSIFICATION: EQUIPMENT SERVICER
CLASSIFICATION NO: 3003

BRIEF DUTIES & RESPONSIBILITIES:

Under the direction of the Fleet Manager, fuels, services and inspects automotive and diesel equipment. Maintains small equipment such as lawn equipment, chain saws, weed eaters and cutoff saws; performs related work as required.

WORK LOCATION: EQUIPMENT MAINTENANCE
ADMINISTRATIVE SERVICES DEPARTMENT

KNOWLEDGE, SKILLS & ABILITIES (INCLUDES ESSENTIAL DUTIES):

Knowledge of equipment service and maintenance practices.

Knowledge of equipment, tools and materials used in the maintenance of vehicles and equipment.

Knowledge of maintenance procedures of automotive, diesel and mechanical equipment.

Knowledge of basic record keeping techniques.

Knowledge of alpha and numeric filing systems.

Knowledge of basic computer operation.

Skills to service vehicles, heavy-duty trucks, off-road equipment, small engines, and similar related equipment.

Skills to inspect, adjust, replace, and maintain functional parts of automotive, diesel and mechanical equipment.

Skills to operate shop equipment and machinery such as drill presses, metal lathes, grinding equipment and assorted tools.

Skills to repair and maintain shop equipment.

Equipment Servicer – Continued

Ability to record any problems found on vehicles and/or equipment.

Ability to fuel all equipment, check all fluid levels and add when needed, check tire inflation and condition, check lights and other related equipment.

Ability to wash and vacuum automobiles and other motorized equipment.

Ability to record and maintain adequate levels of fuel, oil and windshield fluid at fuel station.

Ability to operate assigned equipment required to perform specific tasks.

Ability to lift up to 50 pounds using proper lifting techniques.

Knowledge of applicable safety procedures and practices.

Performs related duties as assigned.

MINIMUM QUALIFICATIONS:

- High school diploma or equivalent;
- Basic knowledge of automotive and diesel equipment;
- Valid Washington State driver's license upon hire date;
- Valid Class A CDL with airbrake endorsement within three months of hire date.