



CITY OF RICHLAND

CLASSIFICATION TITLE: HEAVY EQUIPMENT OPERATOR	JOB #: 2013	AFFILIATION: Affiliated (IBEW)
REPORTS TO: MAINTENANCE AND OPERATIONS SUPERVISOR OR DESIGNEE	PAY GRADE: N/A	FLSA STATUS: Non-Exempt

GENERAL SUMMARY:

Under the direction of the Maintenance and Operations Supervisor or designee, performs work of routine difficulty to assist with the construction, maintenance and repair of electrical distribution and transmission systems; operates heavy equipment to perform work as assigned. Subject to 24-hour callout for emergency situations.

ESSENTIAL JOB FUNCTIONS:

Duties listed are representative of the types of tasks and functions performed by positions of this class of work. Percentage of time and rank of importance of duties are not listed since both will vary by position and work location.

- Operates a variety of motorized equipment used in the construction, maintenance and repair of electrical distributions systems, including backhoe, boom truck, fork lift, dozer, track hoe, underground pulling equipment, overhead pulling equipment and other related equipment.
- Assumes responsibility for City vehicles and stock; maintains and fuels vehicles as necessary.
- Operates equipment in heavy lifting or transporting of materials, such as placing transformer vaults and transformers.
- Ensures efficient and safe equipment operation within specific operating limits.
- Operates and uses assigned hand and power tools and equipment used in electrical systems construction and maintenance.
- Participates in department meetings including but not limited to, safety meetings and tailboard job meetings.
- Performs standby duties as assigned.
- Performs other duties as assigned.

KNOWLEDGE, SKILLS & ABILITIES:

Identify specific and realistic knowledge, skills and abilities necessary to competently perform this job.

Knowledge of:

- Applicable Federal State, and local laws, rules, codes and regulations related to assigned activities.
- Record-keeping principles, procedures and techniques.
- Modern office practices, methods, procedures and equipment.
- Applicable safety procedures and practices.
- O.S.H.A., W.A.C. and W.I.S.H.A. regulations.
- Electrical practices and repair procedures used in line work.
- Basic knowledge of policies and procedures used in the construction and maintenance of electrical transmission and distribution systems.

Skills and Abilities to:

- Learn, read, interpret, and apply and explain rules, regulations, policies and procedures.
- Understand and follow oral and written directions.
- Follow health and safety regulations.
- Observe legal and defensive driving practices. Communicate effectively both orally and in writing; comprehend and use English effectively including producing all forms of communications in a clear, concise and understandable manner to intended audiences. Use tact, initiative, prudence and independent judgment within general policy and procedural guidelines.
- Establish, maintain and foster positive and effective working relationships with those contacted in the course of work.
- Operate a variety of modern office equipment and personal computers in a windows based computing environment using standard or customized software application programs appropriate to assigned activities.
- Provide continuous effort to improve operations and work cooperatively and jointly to provide quality customer service.
- Operate assigned equipment required to perform essential functions to assigned tasks.
- Operate, adjust and service specialized equipment used in the basic trade.

EDUCATION & EXPERIENCE REQUIREMENTS:

- High school diploma or equivalent.
- Three (3) years of experience operating heavy equipment.
- Or an equivalent combination of education, training and experience that would provide the necessary knowledge, skills and abilities to successfully perform the essential functions of the job.

LICENSES, CERTIFICATIONS & OTHER REQUIREMENTS:

- Valid Washington State driver's license with Class "A" CDL upon hire date.
- First Aid Card, CPR Certification and Flagging Card within three (3) months of hire date.

WORKING CONDITIONS:

The physical demands described below are representative of those that must be met by an employee to successfully perform the essential functions of the job. The work environment characteristics described are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Environment:

- Typically performed in the field, which requires travel daily from site to site and checking on construction.
- Position involves work outdoors on a year round basis and is subject to extreme weather conditions.
- This position requires work in construction sites, which may be dirty and strewn with construction debris.
- The noise level in the work environment is moderate to loud.
- May be exposed to moving mechanical parts and vehicles within a construction site.
- Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies/procedures.

Physical Demands:



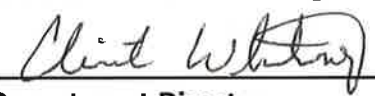
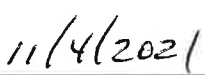


- Operate a motorized vehicle, which may include inclement weather conditions.
- Operate standard equipment for assigned tasks.
- Ability to sit, stand, walk, bend, reach with arms and hands, kneel and stretch, occasionally crawling in tight spaces, as well as the ability to climb ladders and stairs, ride on platform hoists.
- Ability to lift, push, carry and pull materials and objects weighing up to 80 lbs. on occasion using proper lifting techniques.
- Manual dexterity of hands and fingers to include, grasping, reaching, and using hand and power tools.
- Good vision to read print and computer screens.
- Ability to hear and speak to communicate in person and over the telephone.

SELECTION GUIDELINES:

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job classification description does not constitute an employment agreement between the City of Richland and employee and is subject to change by the City as the needs of the City and requirements of the job change.

AUTHORIZATIONS: (For Archive)

	
Human Resources Manager	Date
	
Department Director	Date
	
City Manager or Authorized Designee	Date